

# **DARUL ULOOM ARABIC COLLEGE, VAZHAKKAD**

## **Code of Conducts for Students**

- Students of Darul Uloom Arabic College, Vazhakkad shall try their best to uphold the honour and prestige of the institution by humility, fellow feeling and hard work. They should endeavour to create an atmosphere conducive to academic, cultural, and social progress.
- Students must observe strict discipline in the campus. Every student shall behave with dignity and courtesy to the Principal, faculty members, administrative staff, visitors and fellow students.
- Class hours are from 9:30 am to 4:30 pm. Be in time for classes.
- The day begins with Morning Prayer. The entire college participates in the Morning Prayer with due respect and devotion. Observe perfect silence during the college morning prayer.
- Once students are admitted to the college, they are bound by the code of conduct laid down by the college through the college calendar and it is implicit that they should observe the code of conduct necessary for the proper administration and management of the institution.
- Students should come to the campus wearing the stipulated uniform only. On special occasions students are exempted from uniform only with the permission of Principal. But only formal dressing will be allowed in the campus.
- Staff members/Discipline Committee shall have the powers to deny admission to students to classes/ office/ labs/ library/ meetings/ cultural programs and other programs in the case of violation of the dress code of the college.
- Students shall always wear identity cards issued by the college with tag and show them as and when demanded by the Principal, teachers and office staff/ security staff.
- Political activities and the functioning of the student organizations are strictly banned in the campus. Unofficial meetings, strikes, demonstrations, agitations and fund collection are strictly prohibited. Students who violate the above rules are liable to be dismissed from the

college summarily.

- No students shall bring into the college campus or hostels any banner, flag, board, notice, pamphlet or other such materials for purpose of any political activity of student organizations or other organizations.
- Election to the college Union, if required, will be conducted under Parliamentary Mode, as per Lyngdoh Committee recommendations, under the verdict of the Hon'ble High Court of Kerala in WPC © No.19411 of 2012, de hors the directions issued by the University.
- No meeting or entertainment shall be organized without consent of Principal. Any type of fund raising in the college campus or in the hostel is not allowed without the permission of Principal.
- Students taking part in communal and anti-social activities will be severely dealt with strict disciplinary action.
- Students should not go outside the college during class hours. In the event of unavoidable necessity they should seek special permission of the Principal/ Head of the Department/Tutor.
- No student shall use or keep in possession alcoholic drinks or narcotic, tobacco drugs. Using/keeping of these items will lead to immediate expulsion of the student from the college and hostel.
- Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will involve severe disciplinary action.
- Students should read the notices put up on the notice board carefully every day and ignorance of any notice thus exhibited will not be accepted as an excuse for failing to comply with.
- On the basis of the orders Issued by various authorizes Including the Hon'ble High Court of Kerala {WP (c) 23377/09) the use of mobile phones in the College Campus Is strictly prohibited. A surprise inspection squad is formed to implement the rule.
- Cinematic dance, DJ and Fashion show shall not be allowed inside the College Campus. Violating these rules will meet with disciplinary action.
- Ragging is prohibited by law. Students shall not indulge in any such activities against a new entrant of the college and it will be treated as Ragging and the accused will be made liable for punishment as per the Indian Penal Code. Ragging of any form is a non boilable offence and

requires criminal procedure .If any incident of ragging comes to the notice of the authority, severe action will be taken against such students if they fail to give satisfactory explanation and the matter will be forwarded to the police for further action under criminal procedure.

- Students can access the following 24hrs toll free telephone number or website of the UGC to register their complaints regarding ragging for which action will be taken within 24 hours, keeping the Intimation confidential. Helpline number: 1800..180-552, Website: [helpline@antiragging.net](mailto:helpline@antiragging.net)
- Students are prohibited from including in anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the campus and hostel
- Conduct certificate will not be issued as a matter of course. It has to be earned by students' good conduct. Promotion to a higher class, selection for University examinations and issue of progress, attendance conduct certificates are matters. Absolutely within the statutory and discretionary powers of the Principal and no appeal shall lay against the Principal's decision to any other authority.
- For acts of misbehavior the Principal may impose such punishment as fines, cancellation of attendance, withholding of terms certificate, forfeiture of educational concession and scholarship, suspension and expulsion.
- The Principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the hostel premises with a view to maintain the credit and reputation of the college and the hostels.
- Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
- Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
- Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be

deemed especially culpable and be punished accordingly.

- There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students/ officials/ faculty members.
- Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk.
- Complaints of students will be looked into if they are presented through the proper channel. Collective petitions however will not be allowed. Students and staff members can make use of the grievance redressal mechanism available in the college.
- The college authorities reserve the rights to amend, repeal or modify any of the above rules.