

INTERNAL QUALITY ASSURANCE CELL



DARUL ULOOM ARABIC COLLEGE

P.O. Vazhakkad , Malappuram Dt., Kerala – 673 640

Affiliated to the University of Calicut

Aided by Govt. of Kerala & Recognized by the UGC, New Delhi.

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ACTION TAKEN REPORT 2015-16

| S.No : | DATE OF MEETIN G | DECISIONS | ACTION TAKEN |
|-----------|------------------------|--|---|
| | 18/06/2015 | The meeting discussed various aspects of quality parameters to be included in the strategic plan for the overall development of the college with special focus on academic quality, Student support and infrastructure facilities. It entrusted the IQAC coordinator, Mr. Muhammed Basheer.C to submit a detailed, further development report in the next meeting. | The IQAC coordinator, Mr. Muhammed Baheer.C studied the problem and submitted a detailed, further development report . |
| | | The meeting discussed the draft current year action plan of Arabic and English departments in detail. The principal directed all HoDs to submit a proper plan to ensure the regular and systematic functioning of various activities. | The HODs of all departments submitted a proper plan to ensure the regular and systematic functioning of various activities. |
| | | The meeting decided to Install Wi-Fi on the campus. | The Wi-Fi installation was completed within three weeks. |
| | | The meeting decided to held two days National seminar under Arabic department. | The Arabic department held two days National seminar on 21, 22 on the subject "Contemporary Arabic story " |



[Signature]

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| | | The meeting decide to Install of ICT Enabled Smart Rooms on the campus with in three months. | The class rooms were enabled by ICT. |
| | | The meeting assigned Moideen kutty Madathil and Sahadudheen V.P to control Internal Examination programme. | The first Internal Examination was conducted from 07/09/2015 to 12/09/2015. The second Internal Examination was conducted from 15/02/2016 to 20/02/2016 |
| | | The meeting assigned Add on course convener to receive applications | The applications for Add-on courses were received and conducted the classes. |
| | 06/08/2015 | The meeting decided to form " woman development Cell " | The woman development Cell was formed on 18/08/2015 |
| | | The meeting decided to conduct a programme of anti-ragging. | The anti-raging program was conducted on..... |
| 10 | | The meeting decided to conduct NSS camp and directed to the programme officer on the same. From 17/12/2015 to 23/12/2015. | The NSS camp was conducted From 17/12/2015 to 23/12/2015. |
| 11 | | The meeting decided to install biogas in the campus. | The bio gas plant installed on 15/12 2015 |
| 12 | | The meeting assigned Abdussalam M.P to manage sports and games. | The sports and games was conducted on 03/12/2015 |
| 13 | | The meeting assigned Mohammed Basheer.K to manage Arts and culture programme. | The arts and culture programme was conducted on 30,31/12/2015 |
| 14 | | The meeting decided to monitor other cells. | The all cells were monitored and gave some suggestions to conveners. |
| 15 | 31/12/2015 | The meeting approved minutes of last meeting | |

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| 16 | | The meeting discussed the Draft Strategic Plan and approved it | The works were arranged as per the Strategic Plan. |
| 17 | | The meeting considered the proposal of librarian to expand furniture of library and granted fifty thousand rupees to the purpose. | The library was expanded with new furniture. |
| 18 | | The meeting decided to conduct Two days Training for teachers in the innovative method of teaching and learning. | The IQAC conducted two days Training for teachers on innovative method of teaching and learning. |
| 19 | | The meeting discussed the matter (Formulate internal mechanism for quality checks) and assigned N A Abdurahiman associate professor in Arabic department to submit a report on it. | N A Abdurahiman associate professor in Arabic department submitted a report on "Formulation of internal mechanism for quality checks" |
| 20 | | The meeting assigned Mohammed Basheer.K to lead literary programme. | The literary prgramme was held twice in a month. |

ACTION TAKEN REPORT 2016-17

| S.NO | DATE OF MEETING | DECISIONS | ACTION TAKEN |
|------|-----------------|--|--|
| 1 | 12/06/2016 | The meeting approved minutes of last meeting | |
| 2 | | The meeting approved the promotion proposals of Muhammed Baseer.C, and Abdulsalam. I.P | |
| 3 | | The meeting discussed the problem (Inculcate value system in students) and decided to form a suitable plan for it. | A suitable and perfect plan was formed to Inculcate value system in students Under the supervision of Mohammed Basheer.K(Assit |




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