



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>DARUL ULOOM ARABIC COLLEGE, VAZHAKKAD</b>
• Name of the Head of the institution	<b>DR. ABDUL SALAM IP</b>	
• Designation	<b>PRINCIPAL</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>04832725422</b>	
• Mobile no	<b>9847616623</b>	
• Registered e-mail	<b>duacvkd@gmail.com</b>	
• Alternate e-mail	<b>rizwinkpm@gmail.com</b>	
• Address	<b>DARUL ULOOM ARABIC COLLEGE, VAZHAKKAD POST, MALAPPURAM DT, KERALA</b>	
• City/Town	<b>VAZHAKKAD</b>	
• State/UT	<b>KERALA</b>	
• Pin Code	<b>673640</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>GOVERNMENT AND GRANT-IN-AID</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	UNIVERSITY OF CALICUT				
• Name of the IQAC Coordinator	MOHAMMED RIZWIN KP				
• Phone No.	9995965256				
• Alternate phone No.	9995965256				
• Mobile	9995965256				
• IQAC e-mail address	duaciqac@gmail.com				
• Alternate Email address	rizwinkpm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.duacollege.in">www.duacollege.in</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf">https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.84	2021	22/11/2021	21/11/2026
6.Date of Establishment of IQAC			04/08/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Preparation and submission of SSR for NAAC accreditation for first cycle. Improvement of infrastructure facilities. Online pandemic precaution class. Arrangement of classes through various online methods.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
NAAC Accreditation with good grades	Accredited by NAAC with B++ grade.	
Improvement of infrastructure Facilities	Painting, More Wifi connections etc.	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
College Council	28/03/2022	
<b>14.Whether institutional data submitted to AISHE</b>		

Year	Date of Submission
2020-21	27/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
NA	
<b>16.Academic bank of credits (ABC):</b>	
NA	
<b>17.Skill development:</b>	
NA	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
OUR COLLEGE HAS BEEN ORGANIZING VARIOUS PROGRAMMES AND ACTIVITIES TO INTEGRATE THE INDIAN KNOWLEDGE SYSTEM INCLUDING INDIAN LANGUAGES LIKE MALAYALAM, URDU ETC. BUT DURING THE PERIOD OF COVID 19 LOCKDOWN, ALL SUCH PROGRAMMES WERE TEMPORARILY SUSPENDED. CERTAIN ACTIVITIES ALONG WITH ACADEMIC AFFAIRS WERE CONTINUED THROUGH ONLINE MODES .	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
NA	
<b>20.Distance education/online education:</b>	
DARUL ULOOM ARABIC COLLEGE MAKES USE OF VARIOUS ONLINE PLATFORMS FOR GIVING EXTRA LESSONS AND KNOWLEDGE TO STUDENTS .	

## Extended Profile

### 1.Programme

1.1 91

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 226

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

89

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

74

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

9

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

0

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	91
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	226
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	89
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	74
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	9
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	4,65,000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Darul Uloom Arabic College, affiliated with the University of Calicut, has two Undergraduate and two Postgraduate programmes in its portfolio. The Institution runs all its programmes in accordance with the curriculum and the syllabi of courses outlined by the University of Calicut.

Following are the major strategies enforced by the college for effective curriculum delivery. 1. The College Council (Management and Governing council) is the prime body tasked with ensuring proper and planned delivery of the curriculum. 2. IQAC conducts meetings regularly to plan, monitor, and review the curriculum implementation and prepares the necessary Year plan for the effective delivery of the curriculum. 3. Based on the IQAC minutes and feedback report, prepares an Action Taken Report

4. Staff meetings are conducted regularly. 5. Academic handbook and calendar. 6. Open Course 7. Semester-wise Lesson plan 8. Slow

Learners and Advanced Learners are identified and special training is given for them. 9.Academic calendar. 10.Bridge Courses and Induction Programs 11. Career Guidance Programmes 12.Centralized Digital as well as offline internal tests at regular intervals. Internal examinations are followed by department level parents' and teachers' meeting. 13. Intensive learning programmes for NET and JRF. 14. Co-curricular activities like seminars and workshops are conducted

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://duacollege.in/programs/">https://duacollege.in/programs/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Darul Uloom Arabic College has been maintaining academic perfection in a systematic way since its beginning. As per the IQAC instruction, the college introduces an academic calendar to keep students, teachers, and staff reminded of key dates throughout the academic semester. It can also be helpful for forthcoming students, alumni, and parents as well.

- Academic calendar
- Internal examination
- Parent and Teacher Association (PTA) meeting
- Final attendance for APC
- Internal evaluation score sheet.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf">https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating**

**C. Any 2 of the above**

**University Setting of question papers for  
UG/PG programs Design and Development  
of Curriculum for Add on/ certificate/  
Diploma Courses Assessment /evaluation  
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Darul Uloom Arabic College follows the curriculum lay down by the university since it was affiliated. The college ensures that the students are well informed about the issues like Gender, environment, values, and ethics, etc. The College implemented three methods to ensure student awareness of these issues. 1. Through the courses in the Syllabus. 2. Through implementing Institutional level Clubs and cells. 3. Special programs conducted by the college to make the students aware.

Through the courses in the Syllabus

- 88 courses in the curriculum address issues relevant to Environment and Sustainability, Gender, Human Values, and Professional ethics.
- Out of these courses, 29 courses discuss Gender and Environmental issues.
- 03 courses inculcate values on Environment and Sustainability.
- The objective of the 56 courses is to enlighten Human Values and Professional Ethics.

Institutional level Clubs and cells To address issues related to Gender. 1. Women Development Cell 2. Anti-sexual Harassment cell

To address Environment and sustainability. 1. Green Club (Bhoomithrasena) 2. Bird's club.

To enlighten human values and professional ethics. 1. Rapid Action Team (RAT) 2. Students Initiative Palliative.

Special programs conducted by the college The college conducts various events on the issues relevant to Gender, human values, professional ethics, and the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

108

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In every academic year our institution try to find the competencies and caliber of the newly admitted students are regularly. Evaluated through department level specific programs immediately after the admission process. At the end of the bridge course, there would be an examination conducted by each department to assess the multilevel ability of the students in MCQ model and subsequently categorize them as slow learners and advanced learners based on their performance in the examination An orientation programme is also conducted under the supervision of IQAC for the fresher's to bridge them towards the university curriculum and framework.

- Special programs for slow learners
- Parent-Student Counseling
- Student Teacher Programme
- Skill Enhancement Programme
- Students support program(SSP)
- Remedial coaching.
- Peer team coaching.

Special programs for advanced learners

- Meet with Scholer
- Seminars and Workshops
- ALSP (Advanced Learners Special Programs)
- Certificate courses
- College library
- Award/ Endowment Distribution

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/achievements/">https://duacollege.in/achievements/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
226	17

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning practices follows by the different departments

- Exhibitions, festivals, and Food Expos.
- Project-based learning.
- Industrial Visits are conducted.
- Department of NSS and Bhoomithra-sena club jointly started to cultivate vegetable farm.
- The Department of Arabic has been Conducted a student's participative program on 'Arabic Calligraphy in modern world' for creating awareness of cultural and literately development of Arabic Calligraphy.
- English Language day.
- Programs and events organized by the Literary Club.
- Readers Forum consisting of the student representatives from various departments.
- Conducted natural waste compost as a part of world Environment day.
- Panel Discussions, Table talk, Group Discussions, Quiz Competitions are regularly organized by different departments and college union.
- National and international seminars, Academic workshops, and invited talks conducted by various departments for enhancing subject up-dating and academic excellence.
- Career Guidance Cell conducted UGC -NET, K-TET coaching,

**PSC&UPSC Coaching.**

- Handwritten Magazines of the Arabic and English departments.
- Participation in Intercollegiate Competitions.
- Problem-solving methodologies.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://duacollege.in/career-guidance/">https://duacollege.in/career-guidance/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For the enriched advancement in teaching Learning Process and to attain an enhanced outcome, the college has maintained a modern ICT enabled culture along with necessary supporting facilities. A major benefit of ICT for the teachers is that they can make their classroom teaching more effective by making its effective practice. The students are also benefited due to the possibilities for interaction beyond the classroom through ICT. All classrooms are well furnished with LCD TV, with Computer and Internet Connection, LCD projector Room and Seminar halls, audio system, and with internet through Wi-Fi connection. The campus is Wi-Fi enabled and is accessible to all students and faculty members. The seminar hall is equipped with multimedia facilities and Invited talks and webinars are conducted in the seminar hall.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

## 2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

187

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per Calicut University regulations, Continues Internal Evaluation 'CIE' has different components such as internal examinations, assignments, attendance, seminar and viva voce, with fixed weightages to each component. 50% of the internal marks are awarded to two internal assessments. 25% is allocated to assignment and 25% is allocated to attendance.

Different measures are taken at various levels to ensure that internal assessment is transparent and robust in terms of frequency and variety.

- Attendance report.
- Syllabus & Schedule.
- Timely Valuation.
- Centrally held Examination.
- CCTV Surveillance.

- Additional examination
- Student Grievance Cell & Complaint boxes
- Seminars/Projects/Online Assignments/Slide Presentation
- Weekly/Monthly Test.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Since the college is affiliated to University of Calicut, we follow the guidelines of the University of Calicut for maintaining continuous internal evaluation. As a part of a sound education strategy, the institution adopts a well planned CIE (Continuous Internal Evaluation). The distribution of internal marks is assigned on the basis of the University norms and pattern. The college is maintained a grievance redressal mechanism consisting at institution level. The department level grievance redressal cell runs under the supervision of the concerned department heads, all the faculty members of the respective departments are the members of the department grievance redressal cell. The college has a Central Grievance Redressal Cell under the supervision of the Principal consisting of all heads of the departments along with two student representatives recommended by the students' union.

Any grievances related to the conduct of examinations or valuation of answer scripts may be reported to the concerned teacher, tutor, HOD and Principal in that order. Also the students can approach the Grievance cell if their concern is not addressed. Students can also put complaints in complaint box.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Program Outcomes (POs)** POs are the definite statements about the knowledge, skills, and attitudes (attributes) of the graduate expected to accomplish after the completion of the course. POs generally assess the competencies and expertise a graduate attain after the completion of the program. **Course Outcome (Cos)** is the end result achieved by a student by learning a particular course/Paper of the program.

The College has identified Program Outcomes (POs) and Course Outcomes (COs) in tune with the mission and vision of the College. The Course Outcomes (COs) and Program Outcomes (POs), for all programs offered by the Institution effectively communicate to the stakeholders by:

- 1. The syllabus of all programs is available on the college website which contains POs, COs of all programs. This is available both to the faculty members and the students.
- 2. Program and course outcomes are made available in the individual Department sections of the College website.
- 3. The institution keeps a three-tier system of maintaining and prorogating the stated outcomes to all stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluates the attainment of Program Outcomes, Course Outcomes at regular intervals. The IQAC of the college along with various departments, measure the program outcome on the basis of placement of the student, admission to the higher studies, Project started by the students, etc. The attainment of course outcomes is evaluated in multiple ways, particularly on the basis of internal and external evaluations.

Moreover, Feedback of the Students, Parents, and Alumni, Group discussion and debates at department levels, Project work and Practical session are conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://duacollege.in/feedback-report/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has created an adequate ecosystem for research and innovation by taking initiative for the creation and dissemination

of knowledge and infrastructure for research.

- **Research Legacy:** Darul Uloom Arabic College, a Pre-independent Pioneer institution established in 1871 and affiliated to Madras University, acts as a lighthouse in research activities and played a key role in promoting free-thinking for renaissance and reforms in different sociocultural sectors. The College is a hub of innovative research activities focusing on solutions and remedies beyond the classroom framework and syllabus. Many innovative practices are continuously introduced to bring new insights into knowledge and an inquisitive spirit among students and faculty members.
- **Research Department.**
- **Research Forum:** The Forum aims at developing quality educational research, shapes the research attitude with workshops on the Scientific method of Research, ethics of research, intellectual property Right, discourse analysis, plagiarism, and copyright, etc.
- **Innovative Research at UG and PG level:** The institute facilitates research activities and creates a research culture within the institute by motivating the faculty to pursue knowledge.
- **Library**
- **Research Programmes:** Conferences/ Seminars/ Workshops

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of Darul Uloom Arabic College under it's NSS has conducted two Covid 19 information and prevention drives by keeping all security and social distancing measures in Vazhakkad where Volunteers distributed masks, Sanitizers as well as pamphlets to neighboring community. The volunteers also provided important directions and information on preventing the infection of the virus.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

30

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Institution meets the requirement of quality infrastructure for the academic, extracurricular and administrative activities in consultation with the heads of the departments and administrative**

staff. The class rooms have spacious seating for 40 students and is equipped with LCD/TVs for technology enhanced learning. The classes are provided green chalk board, black board, lectern and Public address system. Voice amplifier is audible to all teachers and students in the campus. Fully equipped conference hall and seminar hall is available for the conduct of academic seminars and other programmes. Auditorium with a seating capacity of 310 caters to large public meetings. An excellent Front office functions in the Main Block. The College has U G C Aided Computer labs with latest configuration and software with 50MBPS Wi-Fi connection.

A Language lab and U G C aided smart class room are in place to improve the communication skill of the students. The library is fully automated with standard library software named KOHA. Books are arranged on the shelves according to Dewey Decimal Classification (DDC). The Library offers Online Public Access Catalogue (OPAC) - a computerized catalogue service which is provided to locate the documents available in the Library quickly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports and Games:** Under the leadership of sports council, students had participating in Sports and Games activities as a means to develop the qualities such as, sportsman spirit, leadership, respect, group cohesion etc., It may be leads to develop social harmony among the students. The Annual Athletic Meet of the college held on the second term of every year. The college campus has ample facilities for both outdoor and indoor sports and games and various cultural activities. Special care is given to develop and improve the cultural, arts and literature programmes by organizing co-curricular activities.

**Arts Facilities:** The college gives due importance to the development of cultural and arts skills of the students. In order to promote arts, a team consisting of teachers and students are selected every year. Arts competitions are held in the college yearly and students are participated in the Zonal University Arts Festivals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,15,500

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: KOHA
- Year of Automation: 2016

- Updated in 2020
- Nature of automation : Partially
- Current Version: 20.05.20.000
- e-Library: al- Makthabah Shamela (Arabic)
- Working hours: 9.30 am to 5.00 pm from Monday to Saturday.

Darul Uloom Arabic College Library provide reader-friendly environment and best learning experience. The built up area spans 252 Sq. Mtr. and comprises reference section, stack area, reading area and a network resource centre. Library system is reviewed by the Library Advisory committee which recommends suggestions. The Library has a good collection of books (more than 9400), journals, periodicals and newspapers. The Reading area has a seating capacity of 30 and the Network resource centre facilitates. The Network resource centre with 5 computers which facilitate the students to download, scan and take print outs of the resources. Latest book additions are displayed in the reception of the library. Plug in facility for laptops with internet connectivity, Reprography facility, Media lab, Surveillance cameras and Bar Coding scanners are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://library.duacollege.in/">http://library.duacollege.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT and infrastructure facilities are constantly being updated from time to time. Presently there are 5 LCD projectors (Portable and Fixed) for 4 departments. All classrooms are ICT Enabled .There is a wellworking computer lab with 40computers and the college owns licensed software like Microsoft. We have given practical training for the students in DSLR and professional cameras, Tripods and Microphones, We also have fully structured networking including optical fibre connectivity with 100 Mbps speed. The college has introduced campus Wi-fi with 6 access points spread over 4 buildings, in addition to The institution is equipped with 54computers and 5 laptops. For Internet sharing and security Firewall hardware is established. The power supply is ensured by 2 UPS with 3.5 KVA and 3UPS with2 KVA 1 UPS with 1KVA. D-Link 32 port, and 1Ghz switch. 12 switches connect the computers together. Peripheral devices like printers, photocopier machines, and scanners appreciably help students, teachers, and office staff in managing the eresources. 16 campus surveillance cameras are installed in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

### 4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,15,500

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a well-established system for the maintenance and utilization of its physical and academic facilities in order to ensure their sustainability so that the teaching and learning activities become both motivating and rewarding. This is primarily achieved through the monitoring of various committees like IQAC, College Council, Building Committee, Purchase Committee, and PTA with necessary support systems. These bodies give timely instructions and advice on the construction and renovation of buildings, procurement, and maintenance of equipment, and the proper upkeep of other facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college union council is constituted as per the rules laid down by the Calicut university and recommendation of Lyngdoh committee. The mode of conduct college union will be decided by the institution. The college gives ample representation to students in various decision making bodies. This is primarily achieved through free and fair election of students union members in a Parliamentary mode of election. All the students of Darul Uloom Arabic College are ordinary members of the college union. The main objective of college union is to promote and instill democratic principles among students, to equip them with the rights and duties of citizenship and to provide them opportunities for the development of their personality. The executive committee of college union shall consist Chairman, Vice chairman, General secretary, Joint secretary, General captain, Fine arts secretary, University union councilors, Student editor of the college magazine and union representatives. Darul uloom arabic college student union have played a vital role in strengthening arts, sports and literary activities.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of

2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/students-union-2/">https://duacollege.in/students-union-2/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Darul Uloom Arabic College has an Alumni association named as DUACOSF (Darul Uloom Arabic College Old Student Federation) actively involved in the development of the college. The mission of the alumni association is to connect the Alumni to the college to provide valued services to its members and to support the mission of the institution. The vibrant alumni act as an extension of the socio political and cultural spheres. The alumni organisation has a registered general committee and an International wing which is not officially registered.

The Alumni Association decided to provide Android smart phones for economically weak students to attend online classes.

It has;

- UAE Chapter.
- Jeddah Chapter

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/overview/">https://duacollege.in/overview/</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Darul Uloom Arabic College, established in 1871 by Koyappathodi MuhammedKutty Sahib, is the first minority institution in Kerala and aided Arabic College affiliated to the University of Calicut, approved by the University Grants Commission, New Delhi in 2010. It was originally affiliated with the University of Madras in 1944. Following the formation of united Kerala in 1956, the University of Kerala granted permanent affiliation to the College and has been under the University of Calicut since 1973. The college has been included in the 2(f) and 12(B) category of UGC since 2010. And it has been recognized as an Institution with minority status by the National Commission for Minority Educational Institutions, Government of India. It functioned as a single faculty/discipline college for more than 60 years. The Government of Kerala sanctioned two-degree courses i.e. M.A Islamic Finance and B.A. Functional Arabic to the College in the year 2015. The College is offering AfzalUlama Preliminary, B.A. AfzalulUlama Degree in Arabic, B.A.Functional Aarabic, M.A. AfzalulUlamain Arabic , Ph.D in Arabic and M.A Islamic Finance.

To meet the needs of the society, present, and future, through moulding the students with high moral, ethical values and

## developing them as responsible citizens

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/history/">https://duacollege.in/history/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The everyday governance of the college is carried out by a decentralized governing body, with the principal at its head. The decentralized governing system ensures that various governing bodies such as academic departments, faculty representatives, administrative wing, student representatives, and the PTA have a due say in the planning and execution of various programs and activities in the college. In addition to that, without meddling with the operational autonomy of the various governing bodies Internal Quality Assurance Committee, working in close quarters with the principal ensures that activities on the campus fall in line with the vision and mission of the college.

- College Union Election
- Participative Management.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans have been formulated and implemented by the institution in order to meet quality as well as value in all its academic accomplishments. The continuous evaluation of and subsequent improvements in the scholastic ability of both the students as well as teachers have resulted in achieving unparalleled academic excellence. The Management Committee, Staff Council, and the IQAC strive to frame the policy and to decide the mode of execution. It was unanimously decided in the IQAC meeting held on 18th June 2015 that the academic endeavor of the college

along with its overall development would get momentum with the accreditation of NAAC by 2020. With this aim, each and every member of IQAC give full efforts to formulate and deploy the strategic plan. Eight broader areas identified in the strategic plan are, viz. Academics with emphasis on Skill-based education, Innovation, and entrepreneurship, Research, Green Initiatives, Students Support, Community Service, Industry Collaboration, and Infrastructure.

- Academic Plan
- Infrastructure Plan
- Green Initiative
- Community Service

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://duacollege.in/vision-mission/">https://duacollege.in/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clear vision and mission, and its governance and leadership are clearly defined to achieve humanistic and academic excellence. The institutional leadership of the college has always been participatory.

- College Management Committee
- college council
- Principal
- Staff Council
- IQAC Department and Administrative Heads
- Clubs, Forums & Cells
- Service Rules
- Recruitment/Promotional Procedure

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/management/">https://duacollege.in/management/</a>
Link to Organogram of the institution webpage	<a href="https://duacollege.in/college-council/">https://duacollege.in/college-council/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution and management have provided comprehensive support and guidance to the faculty and staff to fulfill their personal and academic requirements. The institution has full of pride in the welfare measures taken for teachers and non-teaching staff. Staff members who participate in officially approved seminars and workshops are granted leave, and financial assistance is provided. The college grants maternity leave and paternity leave to eligible employees. The college provides leisure rooms for employees to spend their free time. There are parking facilities for employees on campus, and the institution provides internet facilities.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/administration/">https://duacollege.in/administration/</a>
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution holds an effective appraisal system for monitoring and thus improving the performance of both teachers and non-teaching staff. The system aims at a systematic and reliable analysis of the performance of faculty members and non-teaching

staff and ensures the implementation of the suggestions received and the further enhancements on the basis of the appraisal system adopted.

- Feedback System
- Self-Appraisal for teachers
- Academic Monitoring System

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the college is a government-aided college, it receives funds from agencies like UGC and grants and scholarships from State and Central government, apart from the funds initiated by the Management, PTA, and Alumni. The financial management system of the Institution is a transparent and well-planned one while the Principal and the purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. The internal and external financial audits of grants and funds sanctioned by Government/UGC and funds received from other sources are conducted separately.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution sends proposals for grants from various funding agencies, including the UGC with a clear and systematic approach. Since the college is a government-aided college, it receives funds from agencies like UGC and grants and scholarships from State and Central government, apart from the funds initiated by the Management, PTA, and Alumni. The Institution has a transparent and well-planned financial management system and the Principal and the purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. Some of the grants received from funding agencies by submitting the proposals from the college are detailed below. 1. Grant-in-Aid - A major portion of committed and regular funds are provided by the Government of Kerala in the form of the Salary of the employees (Grant-in-Aid). 2. Infrastructure grants from the UGC-The College has received grants from the UGC for many infrastructure developments such as ladies hostel, IT infrastructure, Computer lab, etc.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized several practices as part of internal quality sustenance and enhancement in the college's academic, administrative, and extension activities. It furnished guidelines for Bridge courses for the freshers, Certificate Courses, Seminars and Workshops, Social Welfare programs (SoWP), Class PTA, Career Enhancement Program (CEP), and a lot more for institutionalizing the quality assurance. The following practices introduced by IQAC aim to ensure the institution's overall growth, focusing on academic excellence.

- Bridge Courses
- Certificate Courses
- Seminars and Workshops
- Class PTA
- Social Welfare Program (SoWP)
- Career Enhancement Program (CEP)

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/about-iqac/">https://duacollege.in/about-iqac/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The IQAC is in charge of reviewing teaching and learning**

processes, structures, and methodologies for identifying operating matrices and obtaining learning outcomes. To review the teaching-learning process, IQAC takes initiative in conducting an academic audit, parents meeting, result in analyses, faculty seminars, etc. in the College. In this digital era, teaching and learning processes undergo a paradigm shift with the use of ICT tools.

Following are the important ICT features of the campus; College Wi-Fi network connection enabled to avail all the ICT facilities handily. An effective central announcement system. A fully automated and barcode-enabled Central Library with Online OPAC (WebOPAC). A Digital library corner arranged in the library to access e-resources in the digital library Administrative offices with improved hardware and software facilities. Enhanced connectivity with Optical Fiber Connection having 50Mbps speed. Hardware Firewall 'Cyber Dom' installed to ensure online safety and security. ERP for College Academic and Administrative Management has implemented.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College gives special interest to provide a safe and secure environment to the students and employees and gives utmost importance to the empowerment of women by checking harassment and ensuring gender sensitivity.

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File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NA</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Controlling the generation of waste and the proper disposal or recycling of the waste material is the paramount concern of the College. The College Management along with clubs like Boomithra Sena and NSS accomplish the mission of reducing the generation of waste material in the campus. The generated waste is separated into Solid, Liquid, and E-Waste and they are disposed effectively by the college to make the campus clean. There are different ways adopted by the college to manage these wastes. They include:

- Solid waste
- Liquid Waste
- E-Waste
- Waste recycling system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**C. Any 2 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage**

**B. Any 3 of the above**

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

#### 5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college authority strongly believes that an inclusive environment should be created in the campus and neighborhood in which the college has influence. For this, the college has conducted various programmes to convey the message of tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. By conducting these programs, the students and teachers of the college are able to understand their responsibilities towards society and the nation.

- Flood Relief Work
- Tribal visit and food kit distribution
- Insight: the day of compassion
- Human Rights

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitution of India upholds high values that help everyone for being responsible citizens. Higher education institutions have a vital role in promoting constitutional values. Students and employees of every institution have the responsibility to protect values, rights, duties, and responsibilities mentioned in the constitution. Darul Uloom Arabic College plays a major role in sensitizing the students and the employees of the institution for realizing constitutional obligations. As a part of inculcating values for being responsible citizens, the college organizes various activities.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for**

**A. All of the above**

students, teachers, administrators  
and other staff

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college puts into practice the understanding of International days as occasions to educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity and strongly believes that observing those days are essential for sensitizing the students and staff about the sacrifices which great people have made.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Best practices in the Institutional website	<a href="https://duacollege.in/albidayah-students-bank/">https://duacollege.in/albidayah-students-bank/</a>
Any other relevant information	<a href="https://duacollege.in/students-palliative/">https://duacollege.in/students-palliative/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-2

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Darul Uloom Arabic College, affiliated with the University of Calicut, has two Undergraduate and two Postgraduate programmes in its portfolio. The Institution runs all its programmes in accordance with the curriculum and the syllabi of courses outlined by the University of Calicut.

Following are the major strategies enforced by the college for effective curriculum delivery. 1. The College Council (Management and Governing council) is the prime body tasked with ensuring proper and planned delivery of the curriculum. 2. IQAC conducts meetings regularly to plan, monitor, and review the curriculum implementation and prepares the necessary Year plan for the effective delivery of the curriculum. 3. Based on the IQAC minutes and feedback report, prepares an Action Taken Report

4. Staff meetings are conducted regularly. 5. Academic handbook and calendar. 6. Open Course 7. Semester-wise Lesson plan 8. Slow Learners and Advanced Learners are identified and special training is given for them. 9. Academic calendar. 10. Bridge Courses and Induction Programs 11. Career Guidance Programmes 12. Centralized Digital as well as offline internal tests at regular intervals. Internal examinations are followed by department level parents' and teachers' meeting. 13. Intensive learning programmes for NET and JRF. 14. Co-curricular activities like seminars and workshops are conducted

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://duacollege.in/programs/">https://duacollege.in/programs/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Darul Uloom Arabic College has been maintaining academic

perfection in a systematic way since its beginning. As per the IQAC instruction, the college introduces an academic calendar to keep students, teachers, and staff reminded of key dates throughout the academic semester. It can also be helpful for forthcoming students, alumni, and parents as well.

- Academic calendar
- Internal examination
- Parent and Teacher Association (PTA) meeting
- Final attendance for APC
- Internal evaluation score sheet.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf">https://duacollege.in/wp-content/uploads/2022/07/Acdemic-Calendar-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Darul Uloom Arabic College follows the curriculum lay down by the university since it was affiliated. The college ensures that the students are well informed about the issues like Gender, environment, values, and ethics, etc. The College

implemented three methods to ensure student awareness of these issues. 1. Through the courses in the Syllabus. 2. Through implementing Institutional level Clubs and cells. 3. Special programs conducted by the college to make the students aware.

Through the courses in the Syllabus

- 88 courses in the curriculum address issues relevant to Environment and Sustainability, Gender, Human Values, and Professional ethics.
- Out of these courses, 29 courses discuss Gender and Environmental issues.
- 03 courses inculcate values on Environment and Sustainability.
- The objective of the 56 courses is to enlighten Human Values and Professional Ethics.

Institutional level Clubs and cells To address issues related to Gender. 1. Women Development Cell 2. Anti-sexual Harassment cell

To address Environment and sustainability. 1. Green Club (Bhoomithrasena) 2. Bird's club.

To enlighten human values and professional ethics. 1. Rapid Action Team (RAT) 2. Students Initiative Palliative.

Special programs conducted by the college The college conducts various events on the issues relevant to Gender, human values, professional ethics, and the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

108

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In every academic year our institution try to find the competencies and caliber of the newly admitted students are regularly. Evaluated through department level specific programs

immediately after the admission process. At the end of the bridge course, there would be an examination conducted by each department to assess the multilevel ability of the students in MCQ model and subsequently categorize them as slow learners and advanced learners based on their performance in the examination. An orientation programme is also conducted under the supervision of IQAC for the fresher's to bridge them towards the university curriculum and framework.

- Special programs for slow learners
- Parent-Student Counseling
- Student Teacher Programme
- Skill Enhancement Programme
- Students support program(SSP)
- Remedial coaching.
- Peer team coaching.

#### Special programs for advanced learners

- Meet with Scholer
- Seminars and Workshops
- ALSP (Advanced Learners Special Programs)
- Certificate courses
- College library
- Award/ Endowment Distribution

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/achievements/">https://duacollege.in/achievements/</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
226	17

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning practices follows by the different departments

- Exhibitions, festivals, and Food Expos.
- Project-based learning.
- Industrial Visits are conducted.
- Department of NSS and Bhoomithra-sena club jointly started to cultivate vegetable farm.
- The Department of Arabic has been Conducted a student's participative program on 'Arabic Calligraphy in modern world' for creating awareness of cultural and literately development of Arabic Calligraphy.
- English Language day.
- Programs and events organized by the Literary Club.
- Readers Forum consisting of the student representatives from various departments.
- Conducted natural waste compost as a part of world Environment day.
- Panel Discussions, Table talk, Group Discussions, Quiz Competitions are regularly organized by different departments and college union.
- National and international seminars, Academic workshops, and invited talks conducted by various departments for enhancing subject up-dating and academic excellence.
- Career Guidance Cell conducted UGC -NET, K-TET coaching, PSC&UPSC Coaching.
- Handwritten Magazines of the Arabic and English departments.
- Participation in Intercollegiate Competitions.
- Problem-solving methodologies.

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File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://duacollege.in/career-guidance/">https://duacollege.in/career-guidance/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For the enriched advancement in teaching Learning Process and to attain an enhanced outcome, the college has maintained a modern ICT enabled culture along with necessary supporting facilities. A major benefit of ICT for the teachers is that they can make their classroom teaching more effective by making its effective practice. The students are also benefited due to the possibilities for interaction beyond the classroom through ICT. All classrooms are well furnished with LCD TV, with Computer and Internet Connection, LCD projector Room and Seminar halls, audio system, and with internet through Wi-Fi connection. The campus is Wi-Fi enabled and is accessible to all students and faculty members. The seminar hall is equipped with multimedia facilities and Invited talks and webinars are conducted in the seminar hall.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****17**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****2**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****187**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per Calicut University regulations, Continuous Internal Evaluation 'CIE' has different components such as internal examinations, assignments, attendance, seminar and viva voce, with fixed weightages to each component. 50% of the internal marks are awarded to two internal assessments. 25% is allocated to assignment and 25% is allocated to attendance.

Different measures are taken at various levels to ensure that internal assessment is transparent and robust in terms of frequency and variety.

- Attendance report.
- Syllabus & Schedule.
- Timely Valuation.
- Centrally held Examination.
- CCTV Surveillance.
- Additional examination
- Student Grievance Cell & Complaint boxes
- Seminars/Projects/Online Assignments/Slide Presentation
- Weekly/Monthly Test.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Since the college is affiliated to University of Calicut, we follow the guidelines of the University of Calicut for maintaining continuous internal evaluation. As a part of a sound education strategy, the institution adopts a well planned CIE (Continuous Internal Evaluation). The distribution of internal marks is assigned on the basis of the University norms and pattern. The college is maintained a grievance redressal mechanism consisting at institution level. The department level grievance redressal cell runs under the supervision of the concerned department heads, all the faculty members of the respective departments are the members of the department grievance redressal cell. The college has a Central Grievance

Redressal Cell under the supervision of the Principal consisting of all heads of the departments along with two student representatives recommended by the students' union.

Any grievances related to the conduct of examinations or valuation of answer scripts may be reported to the concerned teacher, tutor, HOD and Principal in that order. Also the students can approach the Grievance cell if their concern is not addressed. Students can also put complaints in complaint box.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Program Outcomes (POs)** POs are the definite statements about the knowledge, skills, and attitudes (attributes) of the graduate expected to accomplish after the completion of the course. POs generally assess the competencies and expertise a graduate attain after the completion of the program. **Course Outcome (Cos)** is the end result achieved by a student by learning a particular course/Paper of the program.

The College has identified Program Outcomes (POs) and Course Outcomes (COs) in tune with the mission and vision of the College. The Course Outcomes (COs) and Program Outcomes (POs), for all programs offered by the Institution effectively communicate to the stakeholders by:

- 1. The syllabus of all programs is available on the college website which contains POs, COs of all programs. This is available both to the faculty members and the students.
- 2. Program and course outcomes are made available in the individual Department sections of the College website.
- 3. The institution keeps a three-tier system of maintaining and prorogating the stated outcomes to all stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluates the attainment of Program Outcomes, Course Outcomes at regular intervals. The IQAC of the college along with various departments, measure the program outcome on the basis of placement of the student, admission to the higher studies, Project started by the students, etc. The attainment of course outcomes is evaluated in multiple ways, particularly on the basis of internal and external evaluations.

Moreover, Feedback of the Students, Parents, and Alumni, Group discussion and debates at department levels, Project work and Practical session are conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://duacollege.in/feedback-report/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has created an adequate ecosystem for research and innovation by taking initiative for the creation and dissemination of knowledge and infrastructure for research.

- **Research Legacy:** Darul Uloom Arabic College, a Pre-independent Pioneer institution established in 1871 and affiliated to Madras University, acts as a lighthouse in research activities and played a key role in promoting free-thinking for renaissance and reforms in different sociocultural sectors. The College is a hub of innovative research activities focusing on solutions and remedies beyond the classroom framework and syllabus. Many innovative practices are continuously introduced to bring new insights into knowledge and an inquisitive spirit among students and faculty members.
- **Research Department.**

- **Research Forum:** The Forum aims at developing quality educational research, shapes the research attitude with workshops on the Scientific method of Research, ethics of research, intellectual property Right, discourse analysis, plagiarism, and copyright, etc.
- **Innovative Research at UG and PG level:** The institute facilitates research activities and creates a research culture within the institute by motivating the faculty to pursue knowledge.
- **Library**
- **Research Programmes:** Conferences/ Seminars/ Workshops

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of Darul Uloom Arabic College under it's NSS has conducted two Covid 19 information and prevention drives by

keeping all security and social distancing measures in Vazhakkad where Volunteers distributed masks, Sanitizers as well as pamphlets to neighboring community. The volunteers also provided important directions and information on preventing the infection of the virus.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

##### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

30

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

#### 3.5 - Collaboration

##### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institution meets the requirement of quality infrastructure for the academic, extracurricular and administrative activities in consultation with the heads of the departments and administrative staff. The class rooms have spacious seating for 40 students and is equipped with LCD/TVs for technology enhanced learning. The classes are provided green chalk board, black board, lectern and Public address system. Voice amplifier is audible to all teachers and students in the campus. Fully equipped conference hall and seminar hall is available for the conduct of academic seminars and other programmes. Auditorium with a seating capacity of 310 caters to large public meetings. An excellent Front office functions in the Main Block. The College has U G C Aided Computer labs with latest configuration and software with 50MBPS Wi-Fi connection.

A Language lab and U G C aided smart class room are in place to improve the communication skill of the students. The library is fully automated with standard library software named KOHA. Books are arranged on the shelves according to Dewey Decimal Classification (DDC). The Library offers Online Public Access Catalogue (OPAC) - a computerized catalogue service which is

provided to locate the documents available in the Library quickly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports and Games:** Under the leadership of sports council, students had participating in Sports and Games activities as a means to develop the qualities such as, sportsman spirit, leadership, respect, group cohesion etc., It may be leads to devolop social harmony among the students. The Annual Athletic Meet of the college held on the second term of every year. The college campus has ample facilities for both outdoor and indoor sports and games and various cultural activities. Special care is given to develop and improve the cultural, arts and literature programmes by organizing co-curricular activities.

**Arts Facilities:** The college gives due importance to the development of cultural and arts skills of the students. In order to promote arts, a team consisting of teachers and students are selected every year. Arts competitions are held in the college yearly and students are participated in the Zonal University Arts Festivals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,15,500

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: KOHA
- Year of Automation: 2016
- Updated in 2020
- Nature of automation : Partially
- Current Version: 20.05.20.000
- e-Library: al- Makthabah Shamela (Arabic)
- Working hours: 9.30 am to 5.00 pm from Monday to Saturday.

Darul Uloom Arabic College Library provide reader-friendly environment and best learning experience. The built up area spans 252 Sq. Mtr. and comprises reference section, stack area, reading area and a network resource centre. Library system is reviewed by the Library Advisory committee which recommends

suggestions. The Library has a good collection of books (more than 9400), journals, periodicals and newspapers. The Reading area has a seating capacity of 30 and the Network resource centre facilitates. The Network resource centre with 5 computers which facilitate the students to download, scan and take print outs of the resources. Latest book additions are displayed in the reception of the library. Plug in facility for laptops with internet connectivity, Reprography facility, Media lab, Surveillance cameras and Bar Coding scanners are also available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://library.duacollege.in/">http://library.duacollege.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<b>No File Uploaded</b>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT and infrastructure facilities are constantly being updated from time to time. Presently there are 5 LCD projectors (Portable and Fixed) for 4 departments. All classrooms are ICT Enabled .There is a wellworking computer lab with 40computers and the college owns licensed software like Microsoft. We have given practical training for the students in DSLR and professional cameras, Tripods and Microphones, We also have fully structured networking including optical fibre connectivity with 100 Mbps speed. The college has introduced campus Wi-fi with 6 access points spread over 4 buildings, in addition to The institution is equipped with 54computers and 5 laptops. For Internet sharing and security Firewall hardware is established. The power supply is ensured by 2 UPS with 3.5 KVA and 3UPS with2 KVA 1 UPS with 1KVA. D-Link 32 port, and 1Ghz switch. 12 switches connect the computers together. Peripheral devices like printers, photocopier machines, and scanners appreciably help students, teachers, and office staff in managing the eresources. 16 campus surveillance cameras are installed in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

**4.3.2 - Number of Computers**

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2,15,500

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a well-established system for the maintenance and utilization of its physical and academic facilities in order to ensure their sustainability so that the teaching and learning activities become both motivating and rewarding. This is primarily achieved through the monitoring of various committees like IQAC, College Council, Building Committee, Purchase Committee, and PTA with necessary support systems. These bodies give timely instructions and advice on the construction and renovation of buildings, procurement, and maintenance of equipment, and the proper upkeep of other facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://duacollege.in/facilities/">https://duacollege.in/facilities/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

112

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

112

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**6**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college union council is constituted as per the rules laid down by the Calicut university and recommendation of Lyngdoh committee. The mode of conduct college union will be decided by the institution. The college gives ample representation to students in various decision making bodies. This is primarily achieved through free and fair election of students union members in a Parliamentary mode of election. All the students of Darul Uloom Arabic College are ordinary members of the college union. The main objective of college union is to promote and instill democratic principles among students, to equip them with the rights and duties of citizenship and to provide them opportunities for the development of their personality. The executive committee of college union shall consist Chairman, Vice chairman, General secretary, Joint secretary, General captain, Fine arts secretary, University union councilors, Student editor of the college magazine and union representatives. Darul uloom arabic college student union have played a vital role in strengthening arts, sports and literary activities.

Due to Covid 19 pandemic and triple lockdown situation, all

academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/students-union-2/">https://duacollege.in/students-union-2/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Darul Uloom Arabic College has an Alumni association named as DUACOSF (Darul Uloom Arabic College Old Student Federation) actively involved in the development of the college. The mission of the alumni association is to connect the Alumni to the college to provide valued services to its members and to support the mission of the institution. The vibrant alumni act as an extension of the socio political and cultural spheres. The alumni organisation has a registered general committee and an International wing which is not officially registered.

The Alumni Association decided to provide Android smart phones for economically weak students to attend online classes.

It has;

- UAE Chapter.
- Jeddah Chapter

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/overview/">https://duacollege.in/overview/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Darul Uloom Arabic College, established in 1871 by Koyappathodi MuhammedKutty Sahib, is the first minority institution in Kerala and aided Arabic College affiliated to the University of Calicut, approved by the University Grants Commission, New Delhi in 2010. It was originally affiliated with the University of Madras in 1944. Following the formation of united Kerala in 1956, the University of Kerala granted permanent affiliation to the College and has been under the University of Calicut since 1973. The college has been included in the 2(f) and 12(B) category of UGC since 2010. And it has been recognized as an Institution with minority status by the National Commission for Minority Educational Institutions, Government of India. It functioned as a single faculty/discipline college for more than 60 years. The Government of Kerala sanctioned two-degree courses i.e. M.A Islamic Finance and B.A. Functional Arabic to the College in the year 2015. The College is offering AfzalUlama Preliminary, B.A. AfzalulUlama Degree in Arabic, B.A.Functional Aarabic, M.A. AfzalulUlamain Arabic , Ph.D in

**Arabic and M.A Islamic Finance.**

To meet the needs of the society, present, and future, through moulding the students with high moral, ethical values and developing them as responsible citizens

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/history/">https://duacollege.in/history/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The everyday governance of the college is carried out by a decentralized governing body, with the principal at its head. The decentralized governing system ensures that various governing bodies such as academic departments, faculty representatives, administrative wing, student representatives, and the PTA have a due say in the planning and execution of various programs and activities in the college. In addition to that, without meddling with the operational autonomy of the various governing bodies Internal Quality Assurance Committee, working in close quarters with the principal ensures that activities on the campus fall in line with the vision and mission of the college.

- College Union Election
- Participative Management.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plans have been formulated and implemented by the institution in order to meet quality as well as value in all its academic accomplishments. The continuous evaluation of and subsequent improvements in the scholastic ability of both the

students as well as teachers have resulted in achieving unparalleled academic excellence. The Management Committee, Staff Council, and the IQAC strive to frame the policy and to decide the mode of execution. It was unanimously decided in the IQAC meeting held on 18th June 2015 that the academic endeavor of the college along with its overall development would get momentum with the accreditation of NAAC by 2020. With this aim, each and every member of IQAC give full efforts to formulate and deploy the strategic plan. Eight broader areas identified in the strategic plan are, viz. Academics with emphasis on Skill-based education, Innovation, and entrepreneurship, Research, Green Initiatives, Students Support, Community Service, Industry Collaboration, and Infrastructure.

- Academic Plan
- Infrastructure Plan
- Green Initiative
- Community Service

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://duacollege.in/vision-mission/">https://duacollege.in/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clear vision and mission, and its governance and leadership are clearly defined to achieve humanistic and academic excellence. The institutional leadership of the college has always been participatory.

- College Management Committee
- college council
- Principal
- Staff Council
- IQAC Department and Administrative Heads
- Clubs, Forums & Cells
- Service Rules
- Recruitment/Promotional Procedure

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/management/">https://duacollege.in/management/</a>
Link to Organogram of the institution webpage	<a href="https://duacollege.in/college-council/">https://duacollege.in/college-council/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution and management have provided comprehensive support and guidance to the faculty and staff to fulfill their personal and academic requirements. The institution has full of pride in the welfare measures taken for teachers and non-teaching staff. Staff members who participate in officially approved seminars and workshops are granted leave, and financial assistance is provided. The college grants maternity leave and paternity leave to eligible employees. The college provides leisure rooms for employees to spend their free time. There are parking facilities for employees on campus, and the institution provides internet facilities.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/administration/">https://duacollege.in/administration/</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution holds an effective appraisal system for monitoring and thus improving the performance of both teachers and non-teaching staff. The system aims at a systematic and

reliable analysis of the performance of faculty members and non-teaching staff and ensures the implementation of the suggestions received and the further enhancements on the basis of the appraisal system adopted.

- Feedback System
- Self-Appraisal for teachers
- Academic Monitoring System

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the college is a government-aided college, it receives funds from agencies like UGC and grants and scholarships from State and Central government, apart from the funds initiated by the Management, PTA, and Alumni. The financial management system of the Institution is a transparent and well-planned one while the Principal and the purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. The internal and external financial audits of grants and funds sanctioned by Government/UGC and funds received from other sources are conducted separately.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution sends proposals for grants from various funding agencies, including the UGC with a clear and systematic approach. Since the college is a government-aided college, it receives funds from agencies like UGC and grants and scholarships from State and Central government, apart from the funds initiated by the Management, PTA, and Alumni. The Institution has a transparent and well-planned financial management system and the Principal and the purchase committee supervise and ensure that all financial transactions are done after due care and as per rules. Some of the grants received from funding agencies by submitting the proposals from the college are detailed below. 1. Grant-in-Aid - A major portion of committed and regular funds are provided by the Government of Kerala in the form of the Salary of the employees (Grant-in-Aid). 2. Infrastructure grants from the UGC-The College has received grants from the UGC for many infrastructure developments such as ladies hostel, IT infrastructure, Computer lab, etc.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/">https://duacollege.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized several practices as part of internal quality sustenance and enhancement in the college's academic, administrative, and extension activities. It furnished guidelines for Bridge courses for the freshers, Certificate Courses, Seminars and Workshops, Social Welfare programs (SoWP), Class PTA, Career Enhancement Program (CEP), and a lot more for institutionalizing the quality assurance. The following practices introduced by IQAC aim to ensure the institution's overall growth, focusing on academic excellence.

- Bridge Courses
- Certificate Courses
- Seminars and Workshops
- Class PTA
- Social Welfare Program (SoWP)
- Career Enhancement Program (CEP)

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File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/about-iqac/">https://duacollege.in/about-iqac/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is in charge of reviewing teaching and learning processes, structures, and methodologies for identifying operating matrices and obtaining learning outcomes. To review the teaching-learning process, IQAC takes initiative in conducting an academic audit, parents meeting, result in analyses, faculty seminars, etc. in the College. In this digital era, teaching and learning processes undergo a paradigm shift with the use of ICT tools.

Following are the important ICT features of the campus; College Wi-Fi network connection enabled to avail all the ICT facilities handily. An effective central announcement system. A fully automated and barcode-enabled Central Library with Online OPAC (WebOPAC). A Digital library corner arranged in the library to access e-resources in the digital library Administrative offices with improved hardware and software facilities. Enhanced connectivity with Optical Fiber Connection having 50Mbps speed. Hardware Firewall 'Cyber Dom' installed to ensure online safety and security. ERP for College Academic and Administrative Management has implemented.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Paste link for additional information	<a href="https://duacollege.in/feedback-report/">https://duacollege.in/feedback-report/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College gives special interest to provide a safe and secure environment to the students and employees and gives utmost importance to the empowerment of women by checking harassment and ensuring gender sensitivity.

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File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NA</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation**

**C. Any 2 of the above**

<b>Use of LED bulbs/ power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Controlling the generation of waste and the proper disposal or recycling of the waste material is the paramount concern of the College. The College Management along with clubs like Boomithra Sena and NSS accomplish the mission of reducing the generation of waste material in the campus. The generated waste is separated into Solid, Liquid, and E-Waste and they are disposed effectively by the college to make the campus clean. There are different ways adopted by the college to manage these wastes. They include:</p> <ul style="list-style-type: none"> <li>• Solid waste</li> <li>• Liquid Waste</li> <li>• E-Waste</li> <li>• Waste recycling system.</li> </ul>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>C. Any 2 of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college authority strongly believes that an inclusive environment should be created in the campus and neighborhood in which the college has influence. For this, the college has conducted various programmes to convey the message of tolerance

and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. By conducting these programs, the students and teachers of the college are able to understand their responsibilities towards society and the nation.

- Flood Relief Work
- Tribal visit and food kit distribution
- Insight: the day of compassion
- Human Rights

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File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitution of India upholds high values that help everyone for being responsible citizens. Higher education institutions have a vital role in promoting constitutional values. Students and employees of every institution have the responsibility to protect values, rights, duties, and responsibilities mentioned in the constitution. Darul Uloom Arabic College plays a major role in sensitizing the students and the employees of the institution for realizing constitutional obligations. As a part of inculcating values for being responsible citizens, the college organizes various activities.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The college puts into practice the understanding of International days as occasions to educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity and strongly believes that observing those days are essential for sensitizing the students and staff about the sacrifices which great people have made.**

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-21.

File Description	Documents
Best practices in the Institutional website	<a href="https://duacollege.in/albidayah-students-bank/">https://duacollege.in/albidayah-students-bank/</a>
Any other relevant information	<a href="https://duacollege.in/students-palliative/">https://duacollege.in/students-palliative/</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to Covid 19 pandemic and triple lockdown situation, all academic and non academic activities were either suspended or converted into online modes. No students or teachers were allowed in the campus or outside in the public during the period of 2020-2

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

After the reopening of the institution, we have planned extensive programmes and practices for our college and community.

some of the important items on our bucket list are;

1. Celebration of college arts day
2. College sports and Games
3. Celebration of various important days like independence day, republic day, Yoga day, etc.
4. Celebration of various national and local festivals like Onam, Christmas, Eid, etc.
5. Staff development programmes
6. Career guidance classes
7. UGC NET, PSC Coaching classes.
8. Seminars and Workshops
9. Debates and discussion hours
10. Music corner
11. Various Awareness programmes under NSS and Bhoomithrasena
12. Campus cleaning and beautification drive
13. Field trips and industrial visits
14. Internship programmes
15. Bridge courses and special learning programmes
16. Students Union election
17. NAAC Peer team visit
18. Faculty development programmes
19. New college journal
20. Various curricular and co-curricular activities.